

COLLEGE OF ENGINEERING (Autonomous), KOLHAPUR

IQAC Activities Year 2019-20

Sr. No.	Date	Details
1	05/09/2019	<p>1. Reconstitution of Internal Quality Assurance Cell</p> <p>As some of the office bearers were inducted recently on various governance and administrative committees, it is decided to reconstitute Internal Quality Assurance Cell of institute.</p> <p>2. Dr. V.V. Karjinni, Director, KIT CoEK, has been selected by AICTE as Margdarshak for mentoring HEI's towards institution building and accreditation related initiatives.</p> <p>3. Identification of mentee institute for mentoring NAAC related activities</p> <p>As per the guidelines given by RUSA, State Project Directorate, with letter no. SPD/RUSA/2018-19/384 dated 01/08/2019 following institutes are identified for mentoring NAAC related activities</p> <ol style="list-style-type: none"> 1. Dr. J. J. Magdum College of Engineering, Kolhapur 2. Ajara Mahavidyalay, Ajara 3. Yashwantrao Chavan College, Halkarni
2	19/10/2019	<p><u>Minutes of Meeting:</u></p> <ol style="list-style-type: none"> 1. Director Dr. V. V. Karjinni, welcomed to all committee members. 2. IQAC coordinator read and confirmed the proceeding of last meeting, meeting No. 01 of Internal Quality Assurance Cell held on 05/09/2019. 3. Dr. S.R. Chougule, head, E&TC briefed about NBA preparation of Electronics and Telecommunication Department as NBA visit is scheduled on 08th Nov 2019. 4. Director sir taken review of NBA compliance of 4 Departments : Civil, Computer Science and Engineering, Electronics and Production 5. Mr. Sameer Nagtilak sir, briefed about the preparation of one day workshop for Diploma and Junior college faculty which is scheduled on 14th Dec. 2019.

		<p>6. All members congratulated Dr. V.V. Karjinni, Director, KIT CoEK, as he has been nominated as Margdarshak under the AICTE's scheme "MARGDARSHAK" for two institutes :</p> <p>a. VSM's Institute of Technology, Basav-Vidya Nagar, Karnataka</p> <p>b. S.S.E.T's S.G.Balekundri Institute of Technology, Belgaum</p> <p>7. IQAC coordinator discussed about the schedule for Academic and Administrative Audit (AAA).</p>
3	06/11/2019	<p><u>Minutes of Meeting:</u> (Mentor- Mentee Institute Interaction)</p> <p>1. Dr. S.H. Sawant, Principal, JJMCOE briefed about their status of filling IIQA.</p> <p>2. Dr. V.V.Karjinnii, Director, KITCOeK assured that team from KITCOeK will guide them while filling IIQA form.</p> <p>3. In regard to this, after submitting IIQA, team visit from KITCOeK will be scheduled.</p> <p>4. Dr. V.V.Karjinnii, Director, KITCOeK suggested to form IQAC as per format given in recent NAAC guidelines.</p> <p>5. Team from KITCOeK will help in identifying best practices and institute distinctiveness.</p> <p>6. At the time of visit, team will give criterion wise qualities which will helpful in SWOC analysis.</p> <p>7. Dr. V.V.Karjinnii, Director, KITCOeK also suggested to start OBE system in teaching learning which will be helpful during NBA preparation.</p> <p>8. ICT based learning, smart classrooms, moodle, etc need to implement, which will help to improve teaching learning process in the institute.</p>
4	06/11/2019	<p><u>Minutes of Meeting:</u></p> <p>1. Department NAAC Coordinators prepare criteria wise information as early as possible.</p> <p>2. Central NAAC criteria coordinators collect information from all department NAAC Coordinators as per requirement and if needed add college level information.</p> <p>3. Presentation by each Central NAAC criteria coordinator of their respective criterion will be held on 13th Nov 2019.</p> <p>4. Venue and time will be conveyed soon.</p>

5	14/11/2019	<p><u>Minutes of Meeting:</u></p> <ol style="list-style-type: none"> 1. Review of completion status of each criterion is taken by Director Sir. 2. Each Central NAAC criterion coordinator presented their respective criteria details in front of all present members. 3. For each criterion suggestions are given by Director Sir and other faculty members. 4. Central NAAC criteria coordinator informed to complete remaining work within 7 days and submit it to IQAC coordinator 5. Department NAAC Coordinators informed to provide required criterion wise information as early as possible.
6	08/11/2019 09/11/2019	NBA visit for Electronics and Telecommunication Engineering Program and program got accredited for 3 years.
7	21/12/2020	One Day Regional Workshop on Orientation Program on NEET and MS-CET for Junior College Faculties
8	21/12/2020	One Day Regional Workshop on Capacity Building of Polytechnic through NBA Process for Polytechnic Faculties
9	01/02/2020	<ol style="list-style-type: none"> 1. Collection of Paper Publication in Journal details from all faculty members in institute through Google Form. 2. Collection of Paper Publication in Conference details from all faculty members in institute through Google Form.
10	14/02/2020	NBA Compliance of Computer Science and Engineering and Civil Engineering Programs
11	03/03/2020	<p><u>Minutes of Meeting:</u></p> <ol style="list-style-type: none"> 1. Review of last meeting held on 14/11/2019 is taken by Director DR. V. V. Karjinni Sir. 2. IQAC Coordinator discussed about filling of AQAR data on online NAAC HEI Portal. 3. IQAC Coordinator give brief introduction of how to fill criteria wise data on online portal and instruct all central criteria coordinators to fill data on online portal within next 7 days, as last date of online submission is 15th March 2020.

13	14/03/2020	<u>Minutes of Meeting:</u> 1. Review of last meeting held on 03/03/2020 is taken by Director DR. V. V. Karjinni Sir. 2. Review of filled AQAR for year 2018-19 on NAAC HEI portal is taken by IQAC Coordinator. 3. Director Sir instructed to submit AQAR today only. 4. IQAC Coordinator give vote of thanks to all criteria coordinators for support during collection of information for AQAR 2018-19.
14	21/03/2020	Conduction of Student Satisfaction Survey through Google Form
15	21/04/2020	Conduction of COVID-19 awareness quiz through Google Quiz



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