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**Kolhapur Institute of Technology's
College of Engineering (Autonomous), Kolhapur
Academic Council**

Meeting No. 3

Meeting No.	Day & Date	Time
3	Saturday, 2nd March. 2019	11.00 a.m.

Minutes of the Academic Council Meeting no. 3 held on **Saturday, 2nd March. 2019**, at **11.00 a.m.** in the board-room of Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur.

Following committee members were present for the meeting.

Sr. No.	Name of Academic Council Member	Position in Academic Council
1	Dr. V. V. Karjinni	Chairman
2	Dr. M. M. Mujumdar	Member
3	Dr. Y. M. Patil	Member
4	Mr. K. G. Hiraskar	Member
5	Dr. S. M. Pise	Member
6	Mr. S. S. Mane	Member
7	Mr. M. V. Patgaonkar	Member
8	Dr. G. R. Naik	Member
9	Mr. M. A. Chavan	Member
10	Dr. A. R. Thorvat	Member
11	Mr. A. S. Patil	Member
12	Mr. T. B. Patil	Member
13	Dr. (Mrs.) S. R. Chougule	Member
14	Dr. D. J. Sathe	Member
15	Dr. A. U. Arvindekar	Member, Nominee, Shivaji University
16	Dr.(Mrs.) M. R. Dixit	Member
17	Mr. R. A. Nikam	Member, Representative, Faculty
18	Dr. U. S. Bhapkar	Member, Representative, Faculty
19	Dr. (Mrs.) T.S. Desai	Member, Representative, Faculty
20	Dr. (Mrs.) M. R. Sanandam	Member, Representative, Faculty
21	Dr. Rajiv Narvekar	Member, Representative, Industries
22	Dr. (Mrs.) R. R. Kamat	Permanent Invitee
23	Mr. V. B. Rokade	Permanent Invitee
24	Dr. Mahesh S. Chavan	Member Secretary, Nominee Director COEK.

The meeting started as the quorum for the said meeting was full. Hon. Member Mr. A. R. Nigavekar, Dr. S. M. Sawant, Dr. B. V. Tamhankar, Mr. Akhil Kumar Gupta, Mr. Anilkumar Jain, Mr. Rajendra Tavanappa Dunung, Dr. Pramod Wangikar and Dr. D. B. Talange had informed their inability to attend the meeting. Hence, leave of absence was granted to them.

The members present from the office:

1) Ms. B. L. Rukadikar Office Supdt.

Copies of agenda along with all the relevant documents were circulated to the Hon. Members of the Committee.

Sub. No. 1: *To read and confirm minutes of meeting No. 2 of Academic Council Meeting of Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur held on 6th July 2018.*

Resolution No. 1: The minutes of the Academic Council Meeting No. 2, held on Friday, 6th July 2018 at 11.30 a.m. in the board-room of KIT were read before Hon'ble Committee members. After thorough discussion, it was **agreed, approved** and **RESOLVED THAT** the minutes of Academic Council Meeting No. 2 of Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur held on Friday, 6th July 2018 in the board room of KIT, were **approved and confirmed** unanimously by all the Hon'ble Committee Members.

Sub. No. 2: *To consider the starting of academic activity Semi. II 2018-19.*

Resolution No. 2: Academic activities for the academic year 2018-19 including examination of FY B.Tech. Semester I and SY B.Tech. Semester I ended on 4th January, 2019 and 23rd November, 2018 respectively.

The academic activities for the year 2018-19 of FY B.Tech. Sem. II and SY B.Tech. Sem. II were started from 15th January, 2019 and 1st January, 2019 respectively. The said subject was discussed and approved in Academic Standing Committee meeting no. 3 held on 7th Dec. 2018. Hence, it is necessary to take post facto permission of the Academic Council.


After thorough discussion it was **agreed, approved, RESOLVED** and post facto sanction was given to start the academic activities for the year 2018-19 of FY B.Tech. Sem. II and SY B.Tech. Sem. II from 15th January, 2019 and 1st January, 2019 respectively.

Sub. No. 3: *To consider and approve the academic calendar for FY, SY B.Tech. & M. Tech. Semi. II 2018-19.*

Resolution No. 3: The academic calendar for FY, SY B.Tech. & M. Tech. Part I & II Semi. II of the academic year 2018-19 was presented before the members of Academic Council by Dr. M. S. Chavan, member secretary of the Academic Council.

The said calendar was discussed and approved in Academic Standing Committee meeting no. 4 held on 28th Dec. 2018, and accordingly academic events are going on as per the academic calendar. Hence, it is required to take post facto permission from the Academic Council.

After thorough discussion it was **agreed, approved, RESOLVED** and post facto sanction was given to the academic calendar for FY, SY B.Tech. & M. Tech. Part I & II Semi. II of the academic year 2018-19 as follows:

ACADEMIC CALENDAR									 COLLEGE OF ENGINEERING KOLHAPUR An Autonomous Institute		
First Year B.Tech SEMESTER II, 2018-19											
Week No.	Month	Week Days							Particulars		
		MON	TUE	WED	THU	FRI	SAI	SUN			
1	January 2019	14	15	16	17	18	19	20	15 : Commencement of Teaching Activity 15-19 : Declaration of ISE I and ISE II plan by all course Teachers		
2		21	22	23	24	25	26	27	20 : Republic Day, 27-28 : Pioneer, 29-30 : MERAKI		
3		28	29	30	31				30 : Class Teacher and Course Coordinator Meeting, 31 : DAC Meeting		
Instructional Days : 10											
5	February 2019					1	2	3	1 : Display of Students Attendance and Defaulters List for the Month of January, 3 : TEDx, 1,2 : Mentoring / Counseling		
6		4	5	6	7	8	9	10	3,4,5 : Annual Sports		
7		11	12	13	14	15	16	17			
8		18	19	20	21	22	23	24	19 : Chh. Shriaji Maharaj Jayanti, 27 : Class Teacher and Course Coordinator Meeting		
9		25	26	27	28				26 : Display and Submission of ISE I Marks, 26 : DEC Meeting, 26 : DAC Meeting		
Instructional Days : 19											
9	March 2019					1	2	3	1 : Display of Students Attendance and Defaulters List for the month of February, 3 : Abhyas, 1,2 : mentoring / Counseling, 1,2 : Feedback		
10		4	5	6	7	8	9	10	5-9 Mid-Semester Examination, 4 : Maharashtra Day, 5-7 : Academic Audit		
11		11	12	13	14	15	16	17	14 : Mid Semester Exam Results, 15-16 : Mid Semester Ex. Paper Showing, 17 : Parent Meet.		
12		18	19	20	21	22	23	24	21 : Holi		
13		25	26	27	28	29	30	31	30 : Class Teacher and Course Coordinator Meeting, 31 : DAC Meeting		
Instructional Days : 21											
14	April 2019	1	2	3	4	5	6	7	1 : Display of Students Attendance and Defaulters List for the Month of March, 6 : Gudhi Padwa, 2,3 : Mentoring / Counseling		
15		8	9	10	11	12	13	14	13 : Ramnavmi, 14 : Dr. Babasaheb Ambedkar Jayanti		
16		15	16	17	18	19	20	21	17 : Mahaveer Jayanti, 19 : Good Friday		
17		22	23	24	25	26	27	28	26,27 : Feedback II, 28 : Display and Submission of ISE II Marks		
18		29	30						30 : End Of Teaching Activity, 30 : Freezing the ISE Marks 30 : Display and submission of list of concerned students to Dean Academic with Approval of DAC		
Instructional Days : 17											
18	May 2019			1	2	3	4	5	29 April - 5 May : Feedback About Curriculum, 1 : Maharashtra Day, 1-2 Academic Audit		
19		6	7	8	9	10	11	12	6-16 : End Semester Examination, 17-18 : Lab Examination		
20		13	14	15	16	17	18	19	18 : Buddha Purnima, 21 : Declaration of Sem I results, 19-20 : Paper Showing of ESE		
21		20	21	22	23	24	25	26	20 : Registration of Make up Examination		
22		27	28	29	30	31					
Instructional Days :											
22	June 2019						1	2	2 - 8 : Make up Examination.		
23		3	4	5	6	7	8	9	5 : Ramjan Eid, 10 Declaration of Make up Examination Results.		
24		10	11	12	13	14	15	16	11 : Registration and commencement of summer Term.		
25		17	18	19	20	21	22	23			
26		24	25	26	27	28	29	30			
Instructional Days :											
27	July 2019	1	2	3	4	5	6	7	5 : End of summer Term.		
28		8	9	10	11	12	13	14	6-14 : 100 % Examination.		
29		15	16	17	18	19	20	21	15 : Declaration of 100 % Examination Results.		
Total Instructional Days : 67+8* = 75 Total Academic Weeks 15									Evaluation of MAKEUP / 100% Examination within Two Days from the date of Exam		
Commencement of academic instructions			End of academic instructions			Make-up Examination		Make-up Examination		Summer Term	100% Examination
1st Jan 2019			27 th April 2019			6th to 16th May 2019		2-8 June 2019		11th June - 5th July 2019	6th - 14th July 2019
Approved By Academic Council						Dean Academic		Director			
* Day's to be compensated using Holidays.											

ACADEMIC CALENDAR
Second Year B.Tech
SEMISTER II, 2018-19



**COLLEGE OF
 ENGINEERING
 KOLHAPUR**

An Autonomous Institute

Week No.	Month	Week Days							Particulars		
		MON	TUE	WED	THU	FRI	SAT	SUN			
1	January 2019		1	2	3	4	5	6	1 : Commencement of Teaching Activity 1-5 : Declaration of ISE I and ISE II Plan by all course Teachers.		
2		7	8	9	10	11	12	13	8-10 : Mentoring / Review.		
3		14	15	16	17	18	19	20			
4		21	22	23	24	25	26	27	26 : Republic Day, 27-28 : Pioneer, 29-30 : Meraki		
5		28	29	30	31				30 : Class Teacher and Course Coordinator Meeting, 31 : DAC Meeting		
Instructional Days : 20											
5	February 2019					1	2	3	1 : Display of Students Attendance and Defaulters List for the Month of January, 3 : TEDx, 1,2 : Mentoring / Counselling.		
6		4	5	6	7	8	9	10	3,4,5 : Annual Sports		
7		11	12	13	14	15	16	17			
8		18	19	20	21	22	23	24	19 : Chh. Shiveji Maharaj Jayanti		
9		25	26	27	28				27 : Class Teacher and Course Coordinator Meeting 28 : Display and Submission of ISE I Marks, 26 : DEC Meeting, 29 : DAC Meeting		
Instructional Days : 19											
9	March 2019					1	2	3	1 : Display of Students Attendance and Defaulters List for the month of February, 2 : Abhivyan, 1,2 : Mentoring / Counselling, 1-2 Feedback I.		
10		4	5	6	7	8	9	10	4 : Mahashivratri, 5-9 Mid Semester Examination, 5-7 : Academic Audit I		
11		11	12	13	14	15	16	17	14 : Mid Semester Examination Results		
12		18	19	20	21	22	23	24	15,16 : Mid Semester Exam Paper Showing, 17 : Parent Meet, 21 : Holi		
13		25	26	27	28	29	30	31	30 : Class Teacher and Course Coordinator Meeting, 31 : DAC Meeting		
Instructional Days : 21											
14	April 2019	1	2	3	4	5	6	7	1 : Display of Students Attendance and Defaulters List for the Month of March, 6 : Gudhi Padwa, 2,3 : Mentoring / Counselling.		
15		8	9	10	11	12	13	14	13 : Ramnavmi, 14 : Dr. Babasaheb Ambedkar Jayanti		
16		15	16	17	18	19	20	21	17 : Mahaveer Jayanti, 19 : Good Friday		
17		22	23	24	25	26	27	28	26-27 : Feedback II, 28 : Display and Submission of ISE II Marks.		
18		29	30						30 : End of Teaching Activity, 30 : Freezing the ISE Marks 30 : Display and submission of list of detained students to Dean Academic with Approval of DAC.		
Instructional Days : 17											
18	May 2019			1	2	3	4	5	29 April - 5 May : Feedback about curriculum, 1 : Maharashtra Day, 1-2 : Academic Audit II		
19		6	7	8	9	10	11	12	6-16 : End Semester Examination, 17-20 : Lab Examination		
20		13	14	15	16	17	18	19	18 : Buddha Purnima, 21 : Declaration of Sem II results.		
21		20	21	22	23	24	25	26	21 : Paper Showing of ESE, 21 : Registration of Make up Examination		
22		27	28	29	30	31					
Instructional Days :											
22	June 2019						1	2	2-8 : Make Up Examination.		
23		3	4	5	6	7	8	9	5 : Ramjan Eid, 10 : Declaration of Make Up Examination Results		
24		10	11	12	13	14	15	16	11 : Registration and Commencement of Summer Term.		
25		17	18	19	20	21	22	23			
26		24	25	26	27	28	29	30			
Instructional Days :											
27	July 2019	1	2	3	4	5	6	7	5 : End of Summer Term		
28		8	9	10	11	12	13	14	6-14 : 100% Examination.		
29		15	16	17	18	19	20	21	15 : Declaration of 100% Examination within two days from the date of Exam		
Total Instructional Days : 77 Total Academic Weeks 15											
Evaluation of IASE/ESE/MAKEUP/100% Examination within Two Days from the date of Exam											
Commencement of academic instructions			End of academic instructions			Make-up Examination		Make-up Examination		Summer Term	100% Examination
1st Jan 2019			27th April 2019			6th to 16th May 2019		2-8 June 2019		11th June - 5th July 2019	6th - 14th July 2019
Approved By Academic Council						Dean Academic			Director		

ACADEMIC CALENDAR
First Year M.Tech
SEMESTER II, 2018-19



COLLEGE OF
 ENGINEERING
 KOLHAPUR

An Autonomous Institute

Week No.	Month	Week Days							Particulars		
		MON	TUE	WED	THU	FRI	SAT	SUN			
1	January 2019		1	2	3	4	5	6	1 : Commencement of Teaching Activity 1-5 : Declaration of ISE I and ISE II plan by all course Teachers		
2		7	8	9	10	11	12	13			
3		14	15	16	17	18	19	20			
4		21	22	23	24	25	26	27	26 : Republic Day, 27-28 : Pioneer, 29-30 : Meraki		
5		28	29	30	31				30 : PG Coordinator and Course Teacher Meeting , 31 : DAC Meeting		
Instructional Days : 20											
5	February 2019					1	2	3	1 : Display of Students Attendance and Defaulters List for the Month of January , 3 : TEDx		
6		4	5	6	7	8	9	10	3,4,5 : Annual Sports		
7		11	12	13	14	15	16	17			
8		18	19	20	21	22	23	24	19 : Chh. Shri. Mahara. Jayanti, 23 : Display and Submission of ISE I Marks		
9		25	26	27	28				27 : PG Coordinator and Course Teacher Meeting, 28 : DEC Meeting, 29 : DAC Meeting		
Instructional Days : 19											
9	March 2019					1	2	3	1 : Display of Students Attendance and Defaulters List for the month of February , 3 : Abhigyan.		
10		4	5	6	7	8	9	10	5-9 Mid-Semester Examination, 4 : Mahashivratri.		
11		11	12	13	14	15	16	17	14 : Mid Semester Exam Results, 15-16 : Mid Sem. Ex. Paper Showing.		
12		18	19	20	21	22	23	24	21 : Holi		
13		25	26	27	28	29	30	31	30 : PG Coordinator and Course Teacher Meeting 31 : DAC Meeting		
Instructional Days : 21											
14	April 2019	1	2	3	4	5	6	7	1 : Display of Students Attendance and Defaulters List for the Month of March, 6 : Gudni Padwa.		
15		8	9	10	11	12	13	14	13 : Ramnavmi, 14 : Dr. Babasaheb Ambedkar Jayanti		
16		15	16	17	18	19	20	21	17 : Mahaveer Jayanti, 19 : Good Friday		
17		22	23	24	25	26	27	28	28 : Display and Submission of ISE II Marks.		
18		29	30						30 : End Of Teaching Activity, 30 : Freezing the ISE Marks 30 : Display and submission of list of cleared students to Dean Academic with Approval of DAC		
Instructional Days : 17											
18	May 2019			1	2	3	4	5	28 Apr - 5 May : Feedback About Curriculum, 1 : Maharashtra Day, 1-2 Academic Audit		
19		6	7	8	9	10	11	12	6-16 : End Semester Examination, 17-20 : Lab Examination		
20		13	14	15	16	17	18	19	18 : Buddha Purnima, 21 : Declaration of Sem II results .		
21		20	21	22	23	24	25	26	21 : Paper Showing of ESE, 21 : Registration of Make up Examination		
22		27	28	29	30	31					
Instructional Days :											
22	June 2019						1	2	2 - 8 : Make up Examination.		
23		3	4	5	6	7	8	9	5 : Ramjan Eid, 10 Declaration of Make up Examination Results.		
24		10	11	12	13	14	15	16	11. : Registration and commencement of summer Term.		
25		17	18	19	20	21	22	23			
26		24	25	26	27	28	29	30			
Instructional Days :											
27	July 2019	1	2	3	4	5	6	7	5 : End of summer Term.		
28		8	9	10	11	12	13	14	6-14 : 100 % Examination.		
29		15	16	17	18	19	20	21	15 : Declaration of 100 % Examination Results.		
Total Instructional Days : 77 Total Academic Weeks 17.									Evaluation of MSEM/MAKEUP/100% Examination within Two Days from the date of Exam		
Commencement of academic instructions			End of academic instructions			Make-up Examination		Make-up Examination		Summer Term	100% Examination
1st Jan 2019			27 th April 2019			6th to 16th May 2019		2-8 June 2019		11th June - 5th July 2019	6th - 14th July 2019
Approved By Academic Council					Dean Academic			Director			

ACADEMIC CALENDAR
Second Year M.Tech
SEMESTER II, 2018-19



COLLEGE OF
 ENGINEERING
 KOLHAPUR

An Autonomous Institute

Week No.	Month	Week Days							Particulars
		MON	TUE	WED	THU	FRI	SAT	SUN	
1	January 2019		1	2	3	4	5	6	1 : Commencement of Teaching Activity 1-5 : Declaration of ISE/ISE III and ISE/ISE IV plan by all guides/Supervisors
2		7	8	9	10	11	12	13	
3		14	15	16	17	18	19	20	
4		21	22	23	24	25	26	27	26 : Republic Day, 27-28 : Pioneer, 29-30 : Meraki
5		28	29	30	31				30 : PG Coordinator and Course Teacher Meeting , 31 : DAC Meeting
5	February 2019					1	2	3	1 : Display of Students Attendance and Defaulters List for the Month of January , 3 : TEDx .
6		4	5	6	7	8	9	10	3,4,5 : Annual Sports
7		11	12	13	14	15	16	17	
8		18	19	20	21	22	23	24	19 : Chh. Shivaji Maharaj Jayanti, 23 : Display and Submission of ISE III Marks.
9		25	26	27	28				27 : PG Coordinator and DEC Meeting
9	March 2019					1	2	3	3 : Abhigyan.
10		4	5	6	7	8	9	10	4 : Mahashivratri.
11		11	12	13	14	15	16	17	
12		18	19	20	21	22	23	24	21 : Holi
13		25	26	27	28	29	30	31	30 : PG Coordinator and DEC Meeting, 31 : DAC Meeting
14	April 2019	1	2	3	4	5	6	7	6 : Gudhi Padwa.
15		8	9	10	11	12	13	14	13 : Ramnavmi, 14 : Dr. Babasaheb Ambedkar Jayanti
16		15	16	17	18	19	20	21	17 : Mahaveer Jayanti, 19 : Good Friday
17		22	23	24	25	26	27	28	28 : Display and Submission of ISE IV Marks.
18		29	30						30 : Freezing the ISE Marks 30 : Display and submission of list of collared students to Dean Academic with Approval of DAC.
18	May 2019			1	2	3	4	5	1 : Maharashtra D'n
19		6	7	8	9	10	11	12	15-30 : End Semester Examination 30 : Request for Extension if any through DEC
20		13	14	15	16	17	18	19	18 : Buddha Purnima.
21		20	21	22	23	24	25	26	21 : Submission of Thesis Hard bond copy within 10 days from ESE Exam.
22		27	28	29	30	31			31 : Declaration of ESE Results.
22	June 2019						1	2	
23		3	4	5	6	7	8	9	5 : Ramjan Eid
24		10	11	12	13	14	15	16	
25		17	18	19	20	21	22	23	
26		24	25	26	27	28	29	30	
Total Instructional Days : Total Academic Weeks 17.									
Commencement of academic instructions			End of academic instructions			Submission of Spiral Copy of Dissertation		End Semester Examination	
1st Jan 2019			30th April 2019			14th May 2019		15th - 30th May 2019	
Approved By Academic Council					Dean Academic			Director	

Sub. No. 4: To discuss FY B.Tech. and FY M.Tech. detailed structure and syllabus from academic year 2019-20.

Resolution No. 4: AICTE has published the model curriculum for the Engineering Institutions of India for their reference. According to model curriculum the maximum credits for engineering

program shall be 160. Considering the present need of industries it is required to modernize the curriculum of engineering programs. Therefore it is proposed to change / revision of curriculum as per AICTE model curriculum and industry need, from academic year 2019-20, in various meetings of Academic Standing Committee held during the last six months.

It is also proposed to have maximum 170 credits for Engineering Programs as stated below:

Sr.	Class	Credits of Semester I	Credits of Semester II	Total Credits
1	F.Y. B. Tech.	22	22	44
2	S.Y. B. Tech.	23	24	47
3	T.Y. B. Tech.	23	24	47
4	B. Tech.	20	12	32
	Grand Total	88	82	170

Apart from above, additional 12 credits can be availed by the brilliant students. The source of these credits will be finalized in due course of time.

Also proposed that First Year B.Tech. syllabus be divided into 3 groups as

- A. Electrical Group: Which includes Electrical Engg., Electronics & Tele-Communication Engg., Electronics Engg. and Computer Science & Engineering.
- B. Mechanical Group: Which includes Mechanical Engg., Civil Engg. and Environmental Engineering.
- C. Biotechnology Group: Biotechnology Engineering

First year syllabus may be kept group wise common for First Year B. Tech. Courses from the academic year 2020-21.

Dr. Raju Narvekar, member academic council suggested that :

- The First Year syllabus should be common to all disciplines.
- Nomenclature of the subjects can be changed as :
 - a) Energy Engineering instead of Electrical Engineering.
 - b) Material Science instead of Biotechnology.
 - c) Digital or Information Technology instead of Computer Science.

After thorough discussion it was **agreed, approved and RESOLVED THAT** one more meeting be arranged with alumni working in various sectors and then the summary of that meeting be discussed and finalize in next meeting of Academic Council.

Sub. No. 5: *To consider and approve the syllabus for T.Y. B.Tech. from the academic year 2019-20.*

Resolution No. 5: All the BoS of various programs have developed TY B.Tech. detailed syllabus for the academic year 2019-20. The said syllabus was presented before the members of Academic Council, by the HoD's of respective departments.

After thorough discussion it was **agreed, approved and RESOLVED THAT** prima facia sanction be given to the syllabus but each syllabus should be audited by a committee constituted under the coordination with Mr. K.G.Hiraskar Dean Quality Assurance and the summary of the said committee be discussed in the next meeting of Academic Council for final approval.

FURTHER RESOLVED and sanction was given to:

- a. Minor changes in the existing structure and syllabus of Computer Science & Engineering & Electronics Engineering as proposed by the HoD's of respective departments.
- b. Structure and syllabus for M. Tech. programs in Electronics & Tele Communication Engineering, Bio Chemical Engineering & Biotechnology, CAD/CAM/CAE, Environmental Engineering, Computer Science & Engineering, which is finalized for the year 2017-18, 2018-19 be continued for the next two year i.e. 2019-20, 2020-21.

Sub. No. 6:

To consider and discuss the changes in examination system suggested by CoE.

Resolution No. 6:

Shivaji University granted autonomy to our institute from academic year 2017-18. We are about to complete the second year of UG and PG programmes. We have followed the rules and regulations of examination system, while conducting the various examinations. Examination section made some suggestions and requested certain modifications which are needed to be made in the examination system in order to resolve certain problems which are faced by the examination section as below

1. MSE shall be conducted at department level and ESE shall be conducted at central level.
2. There shall not be any makeup examination.
3. Summer term examination shall be once in a year and shall be conducted centrally.
4. Evaluation of answer-Scripts shall be as per the guidelines of Shivaji University, Kolhapur (i.e. single evaluation and moderation)
5. Showing evaluated answer scripts to students shall be as per the demand of the student by paying appropriate fees.
6. The examination of all Failure students in semester I and II of F.Y.M. Iech shall be conducted in semester III as per makeup examination schedule.
7. The final grade of UG and PG students shall be calculated by rounding the total to highest integer.

The above suggestions were thoroughly discussed in the meeting of Board of Examination held on 14th June 2018 & 21st August, 2018 and approval was given to the point no. 4 & 6 above.

After thorough discussion it was **agreed, approved and RESOLVED THAT** and sanction was given to point no. 4 and 6 above as stated below:

4. Evaluation of answer-Scripts shall be as per the guidelines of Shivaji University, Kolhapur (i.e. single evaluation and moderation).
6. The examination of all Failure students in semester I and II of F.Y. M.Tech shall be conducted in semester III as per makeup examination schedule.

Sub. No. 7:

To discuss about introducing Soft skill and communication related courses in curriculum from first year to third year in B.Tech. program.

Resolution No. 7:

In Engineering Profession, communication and soft skills are as important as technical skills. Rather, effective communication carries more weightage in most of the professional contexts. It has commonly been observed and concluded by many MNCs that today's engineering graduates are technically sound but communicatively poor. Hence, the employability percentage is as low as 25% only. Considering this scenario

and understanding the need of the time, most of the universities and institutes worldwide have introduced and rigorously implemented the courses that help engineering graduates develop essential life skills to enhance their career.

As a part of implementation, it has also been observed that such communication and soft skills courses need to be covered gradually to develop essential skills on time. Considering this need, it is proposed to introduce such courses from FY to TY B.Tech. students in each semester at our institute. Currently, our institute is offering two such courses in FY Sem-I and II. Though these two courses are being conducted effectively, due to lack of continuity in higher classes the effect of the learning's is not reflected concretely in the performance of the students during their recruitment. Also, due to time constraint, full justice to all the essential modules cannot be given in two semesters only. Therefore, it is expected that more consecutive courses should be introduced in the higher classes till TY B.Tech and various essential modules such as communication basics, modern grammar, LSRW skills, presentation skills, letter/report writing, GDPI, interpersonal skills, attitude building, emotional intelligence, teamwork and leadership, etc. be introduced in course and credits shall be assigned in order to involve all the students fruitfully.

Also Dr. Raju Narvekar, member Academic Council suggested that:

1. Business communication and confidence building be done in First Year.
2. Team management and collaboration in Second Year.
3. Psychometric tools be implemented at Third Year.
4. For final Year labs on Beagle Bone should be arranged.
5. Group of students having diverse background be formed for effective learning.
6. Values and ethics (not based on any religion) be included in the curriculum.

After thorough discussion it was **agreed, approved and RESOLVED THAT** soft skills courses be included in the syllabus. Soft skills courses would be credit based or audit based be finalized in due course of time.

Sub. No. 8: *To discuss and finalize inclusion of two experts from out-side the college on BoS of department of Electrical Engineering.*

Resolution No. 8: College has introduced new program Electrical Engineering with 60 intake from the academic year 2018-19. Subsequently, second year of Electrical Engineering will start from academic year 2019-20.

Hence, it is necessary to constitute the Board of studies for smooth functioning of the program. It is necessary to nominate eminent personalities from fields like industry, education, academics and research to contribute and develop the syllabus structure and contents.

As per the constitution of Board of Studies given by UGC, the regular BoS for Electrical Engineering program needs to be constituted and two members – subject experts need to be nominated by Academic Council.

The Suggested names are:

- 1) Dr. D. S. More,
Professor, Dept. of Electrical Engg.
Walchand College of Engg., Sangli.
- 2) Dr. H. T. Jadhav,

Asso. Professor, Dept. of Electrical Engg.

Rajarambapu Institute of Technology, Sakhrale, Islampur.

This was discussed in Academic Standing Committee meeting no. 3 held on 7th Dec. 2018, accordingly these two members have attended the board of studies meeting for developing syllabus of S.Y. B.Tech Electrical Engineering from the year 2019-20.

Hence, after thorough discussion it was **agreed approved** and unanimously post facto sanction was given by all the committee members for the names of the nomination of two experts in each discipline from outside the college on BoS of Electrical Engineering program as follows:

Sr. No.	Name of BoS Member	Designation	Position in the BoS
1	Dr. D S More	Professor, Dept. of Electrical Engineering Walchand College of Engineering Sangli Coll 0802261136 Email: dagadu.more@walchandsangli.ac.in	Member (Academic Council Nominee)
2	Dr. H.T.Jadhav	Professor, Dept. of Electrical Engineering., Rajarambapu Institute of Technology College of Engineering (Autonomous), Sakharale, Islampur. Cell : 9970700750 Email : htj@ritindia.edu	Member (Academic Council Nominee)

FURTHER RESOLVED and sanction was given to the Board of Studies of Department of Electrical Engineering as follows:

Board of Studies – Electrical Engineering

Sr. No.	Name of BoS Member	Designation	Position in the BoS
1	Dr. M.R.Dixit	Professor, Head Dept. of Electrical Engineering., Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Cell : 9423859739 Email : dixit.manasi@kitcoek.in	Chairman
2	Ms.R.A.Belgaonkar	Assistant Professor, Dept. of Electrical Engineering., Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Cell : 9164503369 Email : belgaonkar.richa@kitcoek.in	Member
3	Ms.Shwetha S.H	Assistant Professor, Dept. of Electrical Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Cell : 8904331106 Email : shwetha.s@kitcoek.in	Member
4	Ms. P.N.Mane	Assistant Professor, Dept. of Electrical Engineering., Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Cell : 7776887811 Email : mane.priyanka@kitcoek.in	Member
5	Dr. D.S.More	Professor, Dept. of Electrical Engineering Walchand College of Engineering, Sangli Cell- 9892261135 Email: dagadu.more@walchandsangli.ac.in	Member, (Academic Council Nominee)
6	Dr. H.T.Jadhav	Professor, Dept. of Electrical Engineering., Rajarambapu Institute of Technology	Member, (Academic Council Nominee)